



Greater Binghamton Health Center

**REGISTERED NURSE AND LICENSED PRACTICAL NURSE  
ANNUAL COMPETENCY**

<b>Print Name</b>	<b>Title</b>	<b>Date</b>	<b>Unit</b>	
<b>TASK</b>	<b>TITLE</b>	<b>RATING</b>		<b>INSTRUCTOR/RATER</b>
		<b>SELF</b>	<b>RATER</b>	<b>SIGNATURE/TITLE</b>
Venipuncture	RN/LPN			
Intramuscular Injections	RN/LPN			
Urinary Catheterization	RN/LPN			
Oxygen Administration/Concentrator	RN/LPN			
Nebulizer Treatment	RN/LPN			
Suctioning	RN/LPN			
PEG Tube Care	RN/LPN			
CPAP Monitor	RN/LPN			
Medical/Post Surgical Restraints	RN/LPN			
Mechanical Supports	RN/LPN			
Mechanical Lifts	RN/LPN			
Infection Control	RN/LPN			
Blood Borne Pathogens	RN/LPN			
PPD Administration	RN/LPN			
PPD Interpretation	RN			
EKG Machine Set up	RN/LPN			
Lung Sounds	RN			
Heart Sounds	RN			
Bowel Sounds	RN			
Level of Consciousness	RN			

**COMPETENCY SCALE**

- 1 = Some Knowledge/Skill
- 2 = Average Knowledge/Skill
- 3 = Above Average Knowledge/Skill
- 4 = Proficient Knowledge/Skill

## ANNUAL COMPETENCY ASSESSMENT

1. Knowledge of policy and procedure, verifies MD order.	1	2	3	4
2.. Locates and assembles equipment	1	2	3	4
3. Identifies patient, explains procedure and enlists patient cooperation	1	2	3	4
4. Safely performs technique, overall skill	1	2	3	4
5. Knowledge of patient safety/risk factors to patient	1	2	3	4
6. Knowledge of documentation requirements	1	2	3	4

### COMPETENCY SCALE

1 = Some Knowledge/Skill

2 = Average Knowledge/Skill

3 = Above Average Knowledge/Skill

4 = Proficient Knowledge/Skill

We have met on this date to review GBHC policy and demonstrate clinical competency in the indicated tasks. Competency was established after discussion, review of GBHC Nursing Manual and return demonstration.

---

Signature and Title of Staff Demonstrating Competency

Date

Revised 9/07 dh



SHCC - SAMPLE